

State Trading Corporation of Bhutan Ltd.

An ISO 9001: 2015 QMS, Quality Certified Company

Ref. No. STCBL/HRAD/03/2025/159

13th February 2025

STCBL is pleased to announce the following vacancies for immediate recruitment:

| SN | Position of the vacant post | Grade | Slot | Qualification | Employment type | Experience | Pay and Benefits | Place of Posting |
|----|---------------------------------------|-------|------|--|-----------------|--|--|---|
| 1 | Mechanical Engineer (Service Manager) | 7 | 1 | Minimum 55% in Degree – B. Tech. in Mechanical Engineering and Class XII | Regular | Minimum 2 years of experience in relevant field (Automotive Field) | Pay scale – 28,665-715-42,965 (Basic Pay Nu. 28,665 + 20% Corporate Allowance on basic pay and 60% Fixed Allowance on basic pay). Other Benefits: As per SRR 2018 | SML and Homestore Division– Head Office, Thimphu |
| 2 | Sales Executive IV | 15 | 1 | Class XII pass | Regular | Minimum 2 years of experience in relevant field (Sales) | Pay scale- 13,375-335-20,075 (Basic Pay Nu. 13,375 + 20% Corporate Allowance on basic pay and 60% Fixed Allowance on basic pay). Other benefits: As per SRR 2018 | SML and Homestore Division– Head Office, Thimphu |
| 3 | Fuel Pump Operator | 19 | 1 | Class VIII pass | Regular | Fresh | Pay scale- 9,135-230-13,735 (Basic Pay Nu. 9,135 + 20% Corporate Allowance on basic pay and 60% Fixed Allowance on basic pay). Other Benefits: As per SRR 2018 | Petroleum Division –Damphu FRO, Tsirang |
| 4 | Cleaner | 19 | 1 | NA | Regular | Minimum 1 year of experience in relevant field | Pay scale- 9,135-230-13,735 (Basic Pay Nu. 9,135 + 20% Corporate Allowance on basic pay and 60% Fixed Allowance on basic pay). Other Benefits: As per SRR 2018 | Human Resource and Administration Division– Regional Office, Phuntsholing |

Interested candidates fulfilling the required eligibility criteria may apply online on or before **26th February 2025** in the link mentioned below:

1. **Mechanical Engineer (Service Manager)-** <https://forms.gle/spBrKnBD8eSKNwG6>
2. **Sales Executive IV -** <https://forms.gle/aqrmsJ3jvHvmMtd7>
3. **Fuel Pump Operator –** <https://forms.gle/MY71WqNLT5EzotFL7>
4. **Cleaner-** <https://forms.gle/pH1p2SEfw625HEsi8>

The following documents are required for your application:

1. Resume;
2. Valid Medical Certificate;
3. Citizenship ID Card (both front and back);
4. Security Clearance Certificate;
5. Copies of relevant Academic Transcripts and Course Completion Certificates;



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6. Previous Work Experience Certificates (if applicable);
7. Training Certificates (if applicable); and
8. No Objection Certificate if employed.

Important Note:

- *Only short-listed candidates will be notified through STCB website: www.stcb.bt.*
- *All scanned documents should be less than 2MB.*
- *STCBL will not receive any physical application.*
- *We will accept the vacancy application through the above links only.*

For any inquiries, contact HRAD during the office hours at toll free no. 1980/1940 (Extension - 114)/PBAX - 02-322953/ 05-252332.

